



NIRMALA CONVENT SCHO

KEONJHAR



ADMISSION PROCESS NOTIFICATIO

Dear Parent,
Greetings from Nirmala Convent School Keonjhar,
We are happy to announce that admission process for the academic year 2025 - 26.
is now open. You can apply at our official website from DECEMBER 2nd 2024
Please follow the steps for online admission process.

Step 1:

Visit the school's official website
www.ncskeonjhar.ac.in

Step 3:

In the Online Admission Page, click on
"Apply Now".

Step 5:

In the Registration Form page, fill all
required fields and upload the appli-
cant's photograph

Step 7:

After submission, a printable format of
your registration form and an acknowl-
edgement receipt will be generated.
Please print and retain the document for
future reference.

Step 9:

You can view or reprint the registraion
from by visiting Online Admission Page
and login using the username and pass-
word provided in the Acknowledgement
Receipt.

Step 2:

Go to the main menu "Admission" and
click "Online Admission"

Step 4:

Verify the details before submitting the
form. Once it is submitted, you cannot
make changes to the form.

Step 6:

Your acknowledgement receipt will con-
tain Interaction/Exam date and time,
Application information and your login
credentials.

Step 8:

Visit the school on the allotted date and
time in the acknowledgement receipt,
pay the registration fees at the fee count -
er. After the admission process, your
application status will be intimated from the
school on a later date.

Sr. Jess Maria SABS
Principal

Please contact the school office for any queries

☎ 06766- 255560 ✉ ncskeonjhar@gmail.com



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- A non- refundable registration fee of Rs.600 shall be collected during the online form submission.
- The final selection of the candidates will be at the solid discretion of the Principal.
- The Registration is no guarantee for the child's admission.
- Hard copy of the Registration form must be submitted at the school office
- Login credentials for online admission portal is the mobile number and date of birth of the applicant at the time of registration.
- Interaction/Entrance date on 04/01/2025
- At the time of admisson, Parents should submit below mentioned documents.
 - Photocopy of Birth Certificate
 - T.C and Progress Report
 - Photocopy of Aadhar Card
 - One Passport size photograph
- Parents should be present at the time of Interaction/ Entrance & Admission..
- Result Publishing on January 8th 2025